

How to Request an Enrollment Verification

Step 1

- On the PAWS home page (Student Center), select the “Academic Records” tab



Step 2

- Select “Enrollment Verification (NSC)” from the left hand options
- Select “Open Enrollment Verification”

Step 3

- Once on the National Student Clearinghouse website, select “Obtain an Enrollment Certificate”
- This will download a certificate for your Current Enrollment for the semester.
- If you have pop-up blockers on your browser, this download may then be blocked. If this is the case, please try using a different browser.
- **If the semester has not yet begun, and it is within 30 days of the start date, please select the “Advanced Registration” option, then “Obtain an Enrollment Certificate”**



Welcome. This service is offered by the National Student Clearinghouse in cooperation with THE COLLEGE OF NEW JERSEY.
IMPORTANT: Do NOT use the browser forward/back buttons. Log Out when you are done to protect the privacy of your records.

Please select from the following options:

- **Obtain an enrollment certificate** to print and mail to a health insurer or other company that requests proof of my enrollment.
 Current enrollment All enrollment Advanced registration
- View the [enrollment information on file](#) with the Clearinghouse.
- View the [student loan deferment notifications](#) that the Clearinghouse has provided to my loan holders (lenders and guarantors).
- View the [proof\(s\) of enrollment](#) that the Clearinghouse has provided to my health insurers and other providers of student services or products.