How to Add A Semester Address

1. **Click the "Add A New Address" button.**

Address Type	Address	
Student Perm	▓▓▓ ▓▓▓▓ ▓▓▓▓ ▓▓ ▓ ▓▓▓▓ ▓▓▓▓ ▓▓, ▓▓ ▓▓▓▓▓	edit

ADD A NEW ADDRESS

2. **Enter your semester address and then click the "OK" button.**

Edit Address

Country:	United States Change Country
Address 1:	2000 Pennington Road
Address 2:	
Address 3:	
City:	Ewing State: NJ 🔍 New Jersey Postal: 08628
County:	

OK   Cancel

3. **On the next page – check the box in front of the Address Type of "Semester" and then click the "Save" button. Please leave the effective date as the date you are adding the semester address.**

Addresses

Add a new address

Verify your address information below and select the address type(s) associated with it on the right.

An asterisk (*) to the right of a type indicates that another address is already associated with this type. If you choose this type, you will automatically override the previous address. Any type that is grayed out is for display only or is otherwise unavailable for association with an address.

Add a new address	
2000 Pennington Road **Ewing, NJ 08628**	Edit Address

Address Types
☐ Student Perm *
☑ Semester
☐ Degree

Date new address will take effect 01/21/2016 🗓 (example: 12/31/2000)

SAVE

Return to Current Addresses

4. **You will see a Save Confirmation page and click the "OK" button.**

Add a new address

Save Confirmation

✔ The Save was successful.

OK

5. **You will be returned to the original page. Review the semester address you added and if all is OK, click the "Yes. This is correct." button. If you need to make a correction or change to the semester address, please use the "edit" button.**

Address Type	Address	
Student Perm		edit
Semester	2000 Pennington Road Ewing, NJ 08628	edit

ADD A NEW ADDRESS   CHANGE A FUTURE ADDRESS

Yes. This is correct.

You will now to able to access your Student Center.